

Date : 4th September 2018

Mandatory update of PAN and Bank details
(Second Reminder)

Dear Shareholder,

Pursuant to SEBI circular SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, **shareholders holding shares in physical form** whose folio do not have / have incomplete details with respect to PAN and bank particulars are mandatorily required to furnish the PAN and bank account details to the Company / Registrar & Transfer Agent (RTA) for registration under their folio.

Hence you are requested to submit the following documents within 21 days of receipt of this communication:

- Enclosed form duly filled in and signed by the shareholder (including joint holders)
- Self-attested copy of PAN card of the shareholder (including joint holders)
- Cancelled cheque leaf should bear the name of account holder (In absence of personalised cheque, self-attested copy of first page of pass book)
- Address proof (self-attested copy of Aadhar-card/voter id/electricity bill/telephone bill)

In case if you have any queries or need any assistance in this regard, please contact us at the following address :

Bigshare Services Pvt. Ltd
1st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol
Andheri East, Mumbai – 400 059

Tel. No. 91 22 62638200 / Email : investor@bigshareonline.com

Important information: In terms of SEBI Gazette Notification dated June 08, 2018, shares in physical form will not be transferred after December 05, 2018. Hence, in your interest, it is advised to get your shares converted into demat form at the earliest.

Thanking you,

Yours faithfully,
for Bigshare Services Pvt Ltd.

Sd/-

Authorised Signatory

Encl : as above

FORM FOR FURNISHING PAN AND BANK DETAILS

Bigshare Services Pvt. Ltd
1st Floor, Bharat Tin Works Building
Opp. Vasant Oasis, Makwana Road, Marol
Andheri East, Mumbai – 400 059

Dear Sir/Madam,

Unit: Kopran Limited

I/we hereby furnish our PAN and bank mandate details for updating in your records. I/we am/are enclosing herewith:

- 1) Self-attested copy of PAN card of the shareholder (including joint holders)
- 2) Original personalized cancelled cheque leaf / First page of bank pass book
- 3) Address proof (self-attested copy of Aadhar-card/voter id/electricity bill/telephone bill)

| | |
|------------|--|
| Folio No. | |
| Mobile No. | |
| E-Mail id | |

| Bank Account Details : (for electronic credit of dividends) | | | | | | | | | |
|--|--------|--|--|---------|--|--|-------------|--|--|
| Name of the Bank | | | | | | | | | |
| Name of the Branch | | | | | | | | | |
| Account Number (as appearing in cheque book) | | | | | | | | | |
| Account Type (Please tick as applicable) | Saving | | | Current | | | Cash Credit | | |
| 9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification | | | | | | | | | |
| 11 Digit IFSC Code | | | | | | | | | |

| | Name | PAN | Signature (as per specimen registered with the Company / RTA) |
|------------------|------|-----|---|
| First Holder : | | | |
| Joint Holder 1 : | | | |
| Joint Holder 2 : | | | |