



# Kopran

## Familiarization Programmes for Independent Directors

Name of the Independent Director	No. of programmes attended by the Independent Directors		No. of hours spent by the Independent Directors in such programmes	
	During the year 2021-22	Cumulative till date (2015-16 onwards)	During the year 2021-22	Cumulative till date (2015-16 onwards)
Mrs. Mamta Biyani	One	Three	2.00	4.60
Mr. Narayan Atal	One	Four	2.00	13.60
Dr. Siddhan Subramanian	One	Nine	2.00	23.30
Dr. Sunita Banerji	One	Six	2.00	11.30

## Details of Familiarization Programmes imparted to Independent Directors

Dates of Programme Held On	Topics of the Familiarization Programme
11 <sup>th</sup> February, 2016	<ol style="list-style-type: none"><li>1) Internal Financial Controls under the Companies Act, 2013.</li><li>2) Overview of Company's Process Controls, Revenue Booking, Expenses, Payroll, Inventory, Information Technology General Controls, Job Rotations, Physical Verifications, Documented policies &amp; procedures etc.</li></ol>
07 <sup>th</sup> February, 2017	Introduction to Indian Accounting Standards (IND-AS) and its impact on Financial Instruments (Disclosure & Presentation), Fair Value measurement, Revenue from contracts with customers, Contingent Liabilities, concept of Contingent Assets, Related party disclosures and Borrowings costs, Effects of changes in foreign exchange rates, Employee benefits, etc.
13 <sup>th</sup> February, 2018	<ol style="list-style-type: none"><li>1) Roles, Rights, Responsibilities and Duties of Independent Directors keeping in view the requirements of SEBI (LODR) Regulations, 2015 and the Companies Act, 2013.</li><li>2) Importance of Corporate Governance, due diligence and vigilance to be exercised by the Independent Directors.</li></ol>





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12 <sup>th</sup> March, 2019	<ol style="list-style-type: none"><li>1) Overview of Goods and Service Tax (GST) Law and other aspects such as E-way bills, Detentions/Confiscations, Blockages &amp; Delay in GST Refunds, Arrest &amp; Prosecutions, Input Tax Credit (ITC) and Utilisation, Other Supplies, Composition Scheme Eligibility etc.</li><li>2) Impact of GST and post amendments.</li></ol>
31 <sup>st</sup> January, 2020	<ol style="list-style-type: none"><li>1) Independent Directors Need, Due Diligence prior to joining the Board.</li><li>2) Overview of compliance under SEBI Regulations and Companies Act, 2013.</li><li>3) Independent Directors responsibility in terms of Corporate Management &amp; Corporate Governance.</li></ol>
6 <sup>th</sup> & 7 <sup>th</sup> March, 2020	Plant visit at Khopoli and Mahad Facility (two day). Directors were given a detailed overview of plant operations.
24 <sup>th</sup> March, 2021	Rights, Duties and Liabilities of a Director under Companies Act, 2013. Detailed Presentation along with recent case laws, done on Webinar.
25 <sup>th</sup> March, 2022	Environment Social Governance (ESG) practices in Corporates alongwith its Importance & ESG Framework in India & ESG based Investing

**For Kopran Limited**

Sd/-

**Sunil Sodhani**  
**Company Secretary & Compliance Officer**  
**Membership No. FCS 3897**

